

**COASTAL RESPONSE RESEARCH CENTER**

**Conflict of Interest and Confidentiality Statement for Center Reviewers\***

(\*Includes peer reviewers and members of proposal review panels)

Your Potential Conflicts of Interest

Your designation as a Center reviewer requires that you be aware of potential conflict situations that may arise. Read the examples of potential biasing relationships or affiliations provided with this form. As a reviewer you will be asked to review one or more applicant proposals. Should any conflict arise during your term as a reviewer, you must bring it to the attention of the Center Co-Directors.

No Use of Insider Information

If your designation as a Center reviewer gives you access to information not generally available to the public, you must not use that information for your personal benefit or make it available for the personal benefit of any other individual or organization. This is to be distinguished from the general benefit of learning more about the Center, learning from other panel members, or becoming more familiar with the state of a given discipline.

Maintaining the Confidentiality of Proposals and Applicants

The Center receives proposals in confidence and protects the confidentiality of their contents. For this reason, you must not copy, quote from, or otherwise use or disclose to anyone, including graduate students, post-doctoral or research associates, or co-workers material from any proposal you are asked to review. If you believe a colleague can make a substantial contribution to the review, please obtain permission from the Center Co-Directors before disclosing either the contents of the proposal or the name of the applicant or principal investigator.

Confidentiality of the Review Process and Reviewer Names

The Center keeps reviews and the identity of reviewers confidential to the maximum extent possible, except that we routinely send to principal investigators reviews of their own proposals without indication of reviewer names, affiliations, or other identifying information. Please respect the confidentiality of all principal investigators and of other reviewers. Do not disclose their identities, the relative assessments or rankings of proposals by a peer review or panel, or other details about the review of proposals.

**CERTIFICATION STATEMENT**

Your Potential Conflicts of Interest

I have read the list of potential conflicts that could prevent my participation in matters involving such individuals or institutions. To the best of my knowledge, I have no affiliation or relationship that would prevent me from fair and impartial reviews. I understand that I must contact the Center Co-Directors if a conflict exists or arises during my service. I further understand that I must sign and return this Certification to the Center before I may serve.

Maintaining the Confidentiality of Others

I will not divulge or use any confidential information, described above, that I may become aware of during my service.

Your Identity as a Reviewer will be Kept Confidential

I understand my identity as a reviewer will be kept confidential to the maximum extent possible, except that copies of written reviews that I submit will be sent to the proposal principal investigator(s) without my name, affiliation or other identifying information.

Reviewer Name (Please Print) \_\_\_\_\_

Reviewer Signature \_\_\_\_\_

Date \_\_\_\_\_

Identification of RFP \_\_\_\_\_ 2007 Annual RFP Proposal Reviewer \_\_\_\_\_

## COASTAL RESPONSE RESEARCH CENTER

### Potential Conflicts of Interest for Center Reviewers\*

(\*Includes peer reviewers and members of proposal review panels)

#### Affiliations with Applicant Institution

You may have a conflict if you have/hold/are:

- Current employment at the institution as a professor, adjunct professor, visiting professor, research professor, research staff, or similar position.
- Other current employment with the institution (e.g., consulting, advisor).
- Previous employment with the institution within the last 12 months.
- Being considered for employment at the institution.
- Formal or information reemployment with the institution.
- Ownership of securities of firms involved in the proposal.
- Current membership on a visiting committee or similar body at the institution.
- Any office, governing board membership, or relevant committee chairpersonship in the institution.
- Current enrollment as a student (only a conflict for proposals or applications that originate from the department or school in which one is a student).
- Received or retained an honorarium or award from the institution within the last 12 months.

#### Relationships with Someone Named on Proposal

- Known family relationship as spouse, child, sibling, or parent.
- Business or professional partnership.
- Past or present association as thesis advisor or thesis student.
- Collaboration on a project, book, article, report, or paper within the last 48 months.
- Co-editing of a journal, compendium, or conference proceedings within the last 24 months.
- Other relationship, such as a close personal friendship or other close family member, that you think might tend to affect your judgment or be seen as doing so by a reasonable person familiar with the relationship.

#### Interest in Financial Outcome of Proposal

Any affiliation or relationship of the reviewer's spouse, reviewer's minor child, reviewer's business partner that is:

- Currently employed at the institution.
- Previously employed at the institution within the last 12 months.
- Being considered for employment at the institution.
- Formally or informally reemployment at the institution.
- An owner of securities of firms involved in the proposal.
- Currently a member on a visiting committee or similar body at the institution.
- On any office, governing board membership, or relevant committee chairpersonship in the institution.
- Currently enrolled as a student (only a conflict for proposals or applications that originate from the department or school in which one is a student).
- A business or professional partnership.