



Marine Program Research Development Support Program

Guidelines for Submission of Proposals

Deadline: January 30, 2009

What Do We Support?

This program is intended to stimulate marine research and educational activities, particularly those that are innovative and will support and directly lead to the submission of external grant proposals. In general, the program looks to provide seed money for new ideas; proposals to conduct spin-off studies from well-funded projects will receive lower priority. Well-justified, shared-use equipment requests are encouraged.

Eligibility

Marine Program faculty, graduate students, and staff are eligible to apply. Preference will be given to graduate students and junior faculty.

How Much Support is Available?

This year the Marine Program has up to \$25,000 to award. Typical awards are expected to range from \$500 – \$2,500 although larger requests will be considered for multi-investigator shared-use equipment.

Are There Any Expectations or Limitations to a Request?

Because funding is limited, the program will consider no more than one research/education/equipment request per individual each academic year. Co-funding from other sources (or at least evidence of efforts to identify additional support) will be viewed favorably. *This program will not support normal consumable lab supplies.*

Due Date & Submission

DUE DATE: Friday, January 30, 2009; 4:00PM. PROPOSALS RECEIVED AFTER THIS DATE WILL NOT BE CONSIDERED.

SUBMIT TO: Linda Wade at linda.wade@unh.edu.

Reporting Requirements:

Unless otherwise justified, all non-travel awards will be issued for a one-year period. Recipients are required to submit a brief (1 page) summary of the results, outcomes & products from this support within 90 days of the end of the award. Funds not expended by the designated end date will be returned to the program for future funding competitions.

Proposal Formats

- A. **Research Awards** – We expect people applying for competitive research support to use a traditional format that includes Background/Introduction, Rationale, Objectives, Methods, Detailed Budget, and Budget Justification. Hypotheses should be included as well as a description of how the proposed study addresses the hypotheses. Despite all this, please keep the proposal short (< 5 pages) using a font no smaller than Times New Roman 11. A cover sheet (attached) is required and is to be incorporated into the proposal PDF file. All

graduate student proposals must include a letter of recommendation from a Marine Program faculty member. If you plan to use one of the Marine Program facilities, please discuss your needs with the appropriate facility manager and provide confirmation of this discussion with the proposal. Research proposals will be reviewed by the Marine Program Executive Committee (MPEC) and notice of review results will generally be sent out two weeks after the submission deadline.

- B. **Shared-Use Equipment** – Equipment requests should also follow a traditional format that includes Background/Introduction, Rationale, Anticipated Uses (immediate & future), Detailed Budget, and Budget Justification. These proposals should also be limited to < 5 pages. A cover sheet (attached) is required and is to be incorporated into the proposal PDF file. If you plan to use one of the Marine Program facilities, discuss your needs with the appropriate facility manager and provide confirmation of this discussion with the proposal. Equipment proposals will be reviewed by the Marine Program Executive Committee (MPEC) and notice of review results will generally be sent out two weeks after the submission deadline. *Equipment proposals are due by the date noted in the announcement.*

All equipment purchased with Marine Program funds will become the property of the Marine Program at the conclusion of your research project.

Questions? Please Contact:

Linda Wade, Program Assistant
Jonathan Pennock – Marine Program Director

862-2987; linda.wade@unh.edu, or
862-2921; jonathan.pennock@unh.edu

Marine Program Research/Equipment Proposal Cover Sheet (2008)

[Please Type or Print Legibly]

[Attach to Proposal]

Date: _____

Name: _____ **Department:** _____

Contact Information: **Phone:** _____

Email: _____

Campus Address: _____

If Graduate Student, Advisor Name: _____

Title of Proposal:

Letter of Recommendation From Faculty Member Included? Yes ___ No ___
(Grads Only).

Vitae Included: (You must include your CV. This is Not Optional) Yes ___ No ___

Total Amount Requested: _____

Match (REQUIRED information on what you and/or your advisor are going to contribute): _____

Have you received previous funding from this program? Yes ___ No ___
If yes, list year, titles and amounts.

If yes, have you submitted a final summary report as stipulated in the Reporting Requirements Guideline? Yes ___ No ___

Have you submitted any other requests to help support this effort? Yes ___ No ___
If yes, please list title and agency/source.

Are special permits required for materials you are using? Yes ___ No ___
If Yes, please attach a copy of the permit to the proposal.

Do you plan to use boats, a lab or any other Marine Program facilities? Yes ___ No ___
If yes, please elaborate (facility, space, equipment, and supply requirements).